

**Stone Academy Extended Day Program (EDP)
Parent Agreement**



I, _____, parent/guardian of _____, understand that in order for my child to participate in the Stone Academy Extended Day Program (EDP), I must comply with the following rules. Failure to do so may result in my child being removed from the program.

1. EDP payments are due one week in advance, on Monday. (i.e., The week of August 21 must be paid in full by Monday, August 14.) If school is not in session on a Monday, it is due the next school day present. Payments may be paid weeks or months in advance, if desired.
2. The first EDP payment is due by May 8, along with a \$40 non-refundable registration fee. The second payment is due the first day of school, August 8.
3. Payments may be cash or check. Payments may be sent in with your child or placed in the EDP drop box in the office lobby. Cash should be put in an envelope, along with your child's name. Checks should be made payable to Stone Academy. (Write EDP and who the payment is for on your check.) If a check should be returned, the payee will be responsible for paying any Non-Sufficient Fees - and the director may request cash payments going forward.
4. Late EDP payments will incur a fee of \$5 per week. Failure to pay one week in advance will result in probation. Failure to pay after two weeks may result in your child being withdrawn from the program. Exceptions will be made on a case-by-case situation at the discretion of the EDP director.
5. EDP operates from 2:15 to 6:00, with the exception of teacher workdays, student holidays, and half days. Late pick up fees will be assessed at \$2.00 per minute, per family, with a \$20 a day cap.
6. Failure to pay any late fees may result in your child being withdrawn from the program. Payment is required each week, even if your child is absent from school.
7. If EDP services are no longer required, you may withdraw your child by giving advanced notice to the EDP Director.
8. Students must obey EDP rules at all times in order to be in good standing. Any student not abiding to the rules may be withdrawn from the program.

<p>EDP Rules:</p> <ul style="list-style-type: none"> - Listen to directions and obey accordingly. - Be respectful toward other students, staff members and guests. - No fighting, profanity, stealing, or bullying of any kind. 	<p>Consequences:</p> <ol style="list-style-type: none"> 1. Verbal warning to student. 2. Written letter, to be signed by parent. 3. In person meeting between student, parent, and EDP staff member. 4. Student withdrawn from program.
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Parent Signature _____ Date _____

Student Agreement

My parent has reviewed the above EDP rules with me, and I promise to obey them to the best of my abilities. I understand that if I do not, I may be asked to leave the program.

If I ever have any questions or concerns about anything and anyone in EDP, I promise to speak with my parent, my group leader, and/or the EDP director.

Child's Name _____ Date _____

Child's Signature _____

(Complete 1 form per child)